



ROTARY MARATHON SMALL GRANT SCHEME 2019

The Rotary Marathon Small Grants Scheme (RoMaGS) will be open for applications until 1st February 2019. All applicants will be notified by 16th March 2019.

Income derived from 2018 Rotary Dorchester Marathon is being used to provide grants to local organisations with a view to encouraging, supporting and promoting them and their projects in and for the local community. The 2018 Marathon and this scheme are administered by the Dorchester Casterbridge Rotary Club.

APPLICATIONS WELCOMED FROM

Properly constituted local groups who demonstrate a benefit to the community from their existing activities and can show a specific need and benefit as a result of receiving a grant.

ELIGIBILITY

Groups and their activities must be local i.e. generally within the area served by the Casterbridge Rotary Club in Dorchester and its surrounding villages. Such groups should be open to all (within reason), non-profit making, and preferably financially independent from any out-of-area or national organisation.

Supported groups and their projects must be of demonstrable benefit to the community. Whilst some running costs and expenses can be funded, the grant scheme is particularly suited to support one-off projects.

Preference will also be given to smaller organisations in the locale. Sound management systems must be in place; a written constitution should be available for inspection if required and annual accounts must be submitted with the grant application.

Successive applications may be made year on year but only one grant will be made against any one project in any one year.

LIMITATIONS

Awards will be made on a one-off basis and will not constitute a commitment to cover subsequent running costs.

Small Grants will be made at the sole discretion of Casterbridge Rotary Club with a maximum award of £500.

Wherever possible and appropriate, awards will be published in local press and media and recipients will be encouraged to take part in publicity activities that publicise and promote Dorchester Half Marathon in 2019 and subsequent years and further Rotary's community support policies.

Individuals and public sector bodies (NHS, Schools, Police, Fire Service, Parish and Town councils etc.) will not be eligible.

Organisations must spend the grant on the item(s) claimed for, must not have purchased or ordered the item before receipt of the grant. It is the expectation that awards will be spent within one year of being granted and that evidence of expenditure will be available to Casterbridge Rotary Club if requested.

Awards will not be made for the benefit of an individual, for general fund expenditure other than where specified, for the support of third parties or for the repayment of loans.

All applications made to other bodies in connection with the proposed expenditure must be declared with the application to Rotary.

Grants are made on the condition that if any of the above limitations are breached this may result in a request for the full grant to be repaid.

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TO APPLY

Before submitting a grant request applicants should take careful note of the eligibility criteria and ensure their organisations are not excluded from applying under the limitations described in the accompanying information.

e.g. your organisation should be -

- Local.
- Providing demonstrable benefit to the community.
- Open to all, non profit making and financially independent.

And the grant will be used for –

- Item/s planned for but not yet purchased.
- Groups and not an individual.

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YOUR APPLICATION

Please apply to SmallGrants@CasterbridgeRotary.Co.UK with the following information about your organisation and the use to which a grant will be put -

- Full name and address including Charity Reg. No. (where applicable).
- Aims and objectives.
- **Short** outline of specific item or project including all costs (a detailed proposal may also be included and is welcomed).
- Where a grant is being requested for running costs please supply details of all other organisations supporting yours.
- Describe the benefiting community, its location and the benefits that accrue to it from your activities.
- What is the amount of grant that you are applying for with this application?
- Provide a list of other sources of funds including grants being sought for this project.
- Provide up to date accounts that show the costs, income and reserves of the organisation.
- Confirm that you have the necessary Safeguarding and Equal opportunities policies and that they are available for inspection if required.

- **Finally** you should include an accompanying letter declaring that the details supplied are an accurate description of the organisation, its benefits to the community and that the grant being sought will benefit the community in the ways described.

Return the completed application in full by saving its parts in Document form and attaching them to an email to SmallGrants@CasterbridgeRotary.Co.UK or by printing off and posting to Casterbridge Rotary Club, c/o 41 High Street, Sydling St Nicholas, Dorchester DT2 9PD.

Please use email address for queries or telephone 07939 630212.